Starfish Appointment Scheduling - Student View

When you first log in to your Starfish account, you will be directed to your **Success Network**. Here is where you will find your primary advisors, instructors, academic coaches, & tutors for appointment scheduling.

Search services and people			
low can we help?			
our Connections			
Liberty Heidmann		James Ortiz	
Primary Advisor	•	Primary Advisor	
Amy Southworth Startish Tenant Administrator			
bur Services			
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	Summer of Concession, State of		
ARC	Financial Aid		ITEC
The Academic Resource Center (ARC) provides academic	Financial aid can help you pay for	your education through grants,	Northcentral Technical College's (NTC) Information Technology
support that is specifically designed to assist students who are	loans, work-study programs and s	cholarships if you qualify for	Entrepreneurial Center (ITEC) projects lab is a unique, vibrant
currently enrolled in a class or area or study at Northcentral Technical College, Support is qualitable in a variable of formate	assistance. Contact Northcentral	rechnical College to speak with	space designed to serve information Technology (11) and optrography include students at the Waysay Computer (TEC
including in parces and live online sessions. Hours of Operation : EAESA or learning		s to assist with completing your	entrepreneutial minueu students at the wausau campus. If EC
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including in person and live online sessions. Hours of Operation : ARC Fall Hours I Monday-Thursday 9:00 am - 9:00 pm I Friday -	programs when becoming a stude	ent at NTC. Hours of Operation	collaboration, but also a valuable resource for students. Hours of

To schedule an appointment, click the drop-down arrow next to the providers name and select **Schedule.**

	You are currently logged in as famility famberwoll (180004852).	
My Success Network		
Search services and people		٩
How can we help?		
our Connections	Schedule	
Liberty Heidmann	Email James Ortiz	
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ARC	Financial Aid	ITEC
The Academic Resource Center (ARC) provides academic support that is specifically designed to assist students who are currently enrolled in a class or area of study at Northcentral Technical College. Support is available in a variety of formats including in person and live online sessions. Hours of Operation ARC Fall Hours Monday-Thursday 9:00 am - 9:00 pm Friday - Saturday 0:01 am - 17:01 nm CHS Academic Bocrume Fall	Financial aid can help you pay for your education through grants, loans, work-study programs and scholarships if you quality for assistance. Context CWTeinentral Technical College to speak with one of our Financial Aid specialists to assist with completing your FAFSA or learning about the many other financial benefits and programs when becoming a student at NTC. Hours of Operation: Mondow _ Eridaw R 00 am _ 4 10 nm	Northcentral Technical College's (NTC) Information Technology Entrepreneurial Center (ITEC) projects lab is a unique, vibrant space designed to serve Information Technology (IT) and entrepreneurial minded students at the Wausau Campus. ITEC serves not only as a physical space for quiet study, creation or collaboration, but also a valuable resource for students. Hours of Onseration. ITEC: Ealt Heurs I MondayThureday 7:60 am 0:00

Next, you will be directed to the Scheduler that asks you to identify the **purpose** of the visit. Once you make a selection, click **Continue**.

What do you need help with?		
Starfish Training		^
I need help clearing flags	I need help raising flags	
I need help setting up my office hours	I need help setting up my Starlish profile	
CANCEL		CONTINUE

Next, Starfish displays the time blocks available for you to schedule an appointment. These time blocks show the appointment length, location and number of slots available. After you make a selection, click **Continue.**

10-29	-2018	3	\rightarrow		11-05	5-2018	Tuesday, October 30			24 available
~		Octo	ober 2	2018		\rightarrow	8:00 am - 8:15 am Student Services	15m	8:15 am - 8:30 am Student Services	15m
Su	Mo 1	Tu 2	We 3	Th.	Fr	Sa 6	8:30 am 8:45 am	15m	@ 8.45 am 0.00 am	150
						13	Student Services	1511	Student Services	
14						20				-
	22	23	24			27	9:00 am - 9:15 am Student Services	15m	9:15 am - 9:30 am Student Services	15r
	29	30	31			- 1				
show g	group	meet	ngs				9:30 am - 9:45 am Student Services	15m	9.45 am - 10:00 am Student Services	15
							10:00 am - 10:15 am Student Conject	15m	0 10:15 am - 10:30 am	15r

Next, you will see a confirmation page. Here, Starfish shows a review of your selected appointment date, time, location, and reason for visit. You may also enter additional information prior to the visit in a text box. **NOTE:** The text box information is optional.

Once complete, click **Confirm** and an email is sent to the provider and the student, indicating the information of the upcoming appointment. The student also has an opportunity to change information in the Reason for Visit area before confirming the appointment.

Tuesday, October 30		Reason for Visit I need help setting up my Starfish profile change
9:00 am - 9:15 am	Г	If you want toll us a little hit should what's rown on so we can bein
Location		a you mun, too as a nee on about minuto going on oo mo can norp
Student Services		
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On the last screen, Starfish displays hyperlinks that allow you to easily make a change to the appointment, return to the services page, or view your upcoming appointments in your Starfish account. You can simply close this screen by clicking the "x" if none of these options are needed.

Schedule Appointment		
I look forward to seeing you!		
		1
Date and Time	Make a change to this appointment	
Tuesday, October 30 9:00 am - 9:15 am	Return to the main Services page	
Location	View all upcoming appointments	
Student Services		
Reason for Visit		
I need help setting up my Starfish profile		